

2015/16 BUDGET

FEES AND CHARGES SCHEDULE

Each individual fee and charge that the Council levies has been reviewed to ensure that it is adequate and fit for purpose.

The increases to individual Fees and Charges have been considered in line with the prescribed increase as set out as part of the budget process. For 2015/16 this is 2%.

The items on the attached schedule reflect where:-

- (i) there is a statutory requirement for the Council to approve an increase; or
- (ii) new charges are being proposed; or
- (iii) the level of the proposed fee or charge is to be reduced or
- (iv) the level of the fee is to be increased by more than 2%.

CET - Fees & Charges	Fee set by	Fixed/Variable	Current Charge 2014/15	Proposed Charge 2015/16	Increase / Decrease (%)	Explanation	Proposed Charge 2016/17	Increase / Decrease (%)
Highways Fee Income								
Return Lines - road markings to deter parking across private access	ESCC	Fixed	£45.00	£46.00	2.22%	Round to next £1		
Licences (Skips, Scaffolding, Street Furniture, Advertising Hoardings etc)								
Advertising 'A' boards - For 2 Year Period	ESCC	Fixed	£235.00	£240.00	2.13%	Round to next £1		
Tables & Chairs On The Highway -2 Years	ESCC	Fixed	£235.00	£240.00	2.13%	Round to next £1		
Private Road Opening Licences (Section 50) - New Applications	ESCC	Fixed	£292.00	£298.00	2.05%	Round to next £1		
Private Road Opening Licences (Section 50) - Existing Apparatus	ESCC	Fixed	£190.00	£194.00	2.11%	Round to next £1		
Private Road Opening Licences (Section 50) - Production Of Utility Plans	ESCC	Fixed	£26.00	£27.00	3.85%	Round to next £1		
Road Closures								
Temporary Road Closure Orders - 21 Day Order (aka 'Emergency Notice')	ESCC	Fixed	£195.00	£200.00	2.56%	Round to next £5		
Road Closure By Notice	ESCC	Fixed	£195.00	£200.00	2.56%	Round to next £5		
Planning								
Planning Applications - per 0.1 hectare (minimum charge)	Statute	Fixed	£195 - £19,049	£195 - £19,049	0.00%			
Fees for monitoring minerals & landfill sites- Dormant	Statute	Fixed	£110.40	£110.40	0.00%			
Fees for monitoring minerals & landfill sites-Active	Statute	Fixed	£331.20	£331.20	0.00%			
Traffic and Safety								
Cycle Training - per child (term time)	ESCC	Fixed	£16.00	£10.00	-37.50%	Reduced price to increase demand		
Driver Improvement (Development)	ESCC	Fixed	£46.00	£48.00	4.35%	to compensate for lower take up		
CarParking								
No increase in parking charges planned at this stage								
Waste								
Trade Waste Disposal - per tonne (includes landfill tax)	ESCC	Fixed	£116.42	£119.11	2.31%	Based on Dec RPIX as per contract		
Registration service								
Licensed Premises Fees								
Application Fee for Approved Marriage/Civil Partnership Premises	ESCC	Fixed	£1,550.00	£1,650.00	6.45%	Competitive market price		
Additional marriage/civil partnership room charge	ESCC	Fixed	£550.00	£575.00	4.55%	Competitive market price		
Marriages & Civil Partnerships at licensed premises (8am to 6pm)								
Mon - Thurs	ESCC	Fixed	£425.00	£440.00	3.53%		£450.00	2.22%
Friday	ESCC	Fixed	£440.00	£455.00	3.41%		£475.00	4.40%
Saturday	ESCC	Fixed	£470.00	£485.00	3.19%		£500.00	3.09%
Public Holiday	ESCC	Fixed	£520.00	£540.00	3.85%		£550.00	1.85%
Marriages & Civil Partnerships at Registration Office Ceremony Rooms (9am to 5pm)								
Mon - Thurs	ESCC	Fixed	£110.00	£115.00	4.55%		£125.00	8.70%
Friday	ESCC	Fixed	£140.00	£145.00	3.57%		£150.00	3.45%
Saturday & Sunday	ESCC	Fixed	£210.00	£220.00	4.76%		£250.00	13.64%
Public Holiday	ESCC	Fixed	£340.00	£355.00	4.41%		£375.00	5.63%
Surcharge for marriage/civil partnership ceremonies held in E/B Court Room or Council Chamber	ESCC	Fixed	£80.00	£80.00	0.00%		£80.00	0.00%
Surcharge - Peak Demand Days (Christmas Eve, 26 December if not a Public Hol, New Year's Eve, 1 January if not a Public Hol, Valentine's Day + The Saturdays & Sundays of all Bank Holiday Weekends, including Easter)	ESCC	Fixed	No charge	No charge	0.00%		£50.00	
Surcharge for licensed venue weddings/CPs taking place at any time between 6pm to 10pm	ESCC	Fixed	£150.00	£150.00	0.00%		£150.00	0.00%
Surcharge for Registration Office weddings/CPs taking place at any time between 5pm to 10pm	ESCC	Fixed	£100.00	£100.00	0.00%		£100.00	0.00%
Surcharge for licensed venue weddings/CPs taking place at any time between 10pm and 8am	ESCC	Fixed	£250.00	£250.00	0.00%		£250.00	0.00%
Surcharge for Registration Office weddings/CPs taking place at any time between 10pm and 9am	ESCC	Fixed	£200.00	£200.00	0.00%		£200.00	0.00%
Other Celebratory ceremonies								
Weekday – Registration Office	ESCC	Fixed	£180.00	£125.00	-30.56%	Competing with other service providers		
Weekday – licensed venue	ESCC	Fixed	£225.00	£162.50	-27.78%	Competing with other service providers		
Saturday & Sunday – Registration Office	ESCC	Fixed	£270.00	£162.50	-39.81%	Competing with other service providers		
Saturday & Sunday – licensed venue	ESCC	Fixed	£270.00	£162.50	-39.81%	Competing with other service providers		
Public Holiday – Registration office	ESCC	Fixed	£315.00	£245.83	-21.96%	Competing with other service providers		
Public Holiday – licensed venue	ESCC	Fixed	£315.00	£245.83	-21.96%	Competing with other service providers		
Weekday - Homes/Non-Licensed Venues	ESCC	Fixed	£420.00	£245.83	-41.47%	Competing with other service providers		
Saturday & Sunday - Homes/Non-Licensed Venues	ESCC	Fixed	£420.00	£245.83	-41.47%	Competing with other service providers		
Public Holiday - Homes/Non-Licensed Venues	ESCC	Fixed	£600.00	£329.17	-45.14%	Competing with other service providers		
Citizenship Ceremony in a group	Statute	Fixed	£80.00	£80.00	0.00%			

CET - Fees & Charges (cont'd)	Fee set by	Fixed/Variable	Current Charge 2014/15	Proposed Charge 2015/16	Increase / Decrease (%)	Explanation
Certificates						
Issued at Registration	Statute	Fixed	£4.00	£4.00	0.00%	Competing with other service providers
Copy of Certificate from open register	Statute	Fixed	£7.00	£7.00	0.00%	
Copy of Certificate from closed register	Statute	Fixed	£10.00	£10.00	0.00%	
Ceremony Amendment Fee	ESCC	Fixed	£25.00	£35.00	40.00%	
PD2 Passport name Change confirming signing	ESCC	Fixed	Not Priced	£5.00		
Foreign pension, or other proof of signing	ESCC	Fixed	Not Priced	£4.17		
Archives and Records						
2014/15 Charges are for the new Archive service at the Keep						
Onsite charges (self-service)	ESCC	Fixed				
Photocopies/digital image print-out b/w A4	ESCC	Fixed	£0.10	£0.15	50.00%	Competitive rate and rounded aids cash handling
Photocopies/digital image print-outs b/w A3	ESCC	Fixed	£0.20	£0.30	50.00%	Competitive rate and rounded aids cash handling
Photocopies/digital image print-outs colour A4	ESCC	Fixed	£1.00	£1.50	50.00%	Competitive rate and rounded aids cash handling
Photocopies/digital image print-outs colour A3	ESCC	Fixed	£1.50	£2.00	33.33%	Competitive rate and rounded aids cash handling
Microform print-outs A4 or scan to USB in reference room	ESCC	Fixed	£0.10	£0.15	50.00%	Competitive rate and rounded aids cash handling
Microform print-outs A3	ESCC	Fixed	£0.20	£0.30	50.00%	Competitive rate and rounded aids cash handling
Copies by staff (exclusive of p&p)						
Photocopies b/w A3	ESCC	Fixed	£1.00	£1.50	50.00%	Competitive rate and rounded aids cash handling
Photocopies colour A3	ESCC	Fixed	£2.50	£3.00	20.00%	Competitive rate and rounded aids cash handling
Microform print-outs A3	ESCC	Fixed	£1.00	£1.50	50.00%	Competitive rate and rounded aids cash handling
Digital images by staff						
paper copies	ESCC	Fixed				
Certified copies/certified extracts	ESCC	Fixed	£12.00	£15.00	25.00%	Competitive rate and rounded aids cash handling
charges for hiring strong room space per shelf per year (excl of 10% management fee)						
Strong room space: commercial New Charge	ESCC	Fixed		£50.00		Facility now available
Strong room space: non-profit organisation New Charge	ESCC	Fixed		£25.00		Facility now available
Strong room space: partner New Charge	ESCC	Fixed		£12.50		Facility now available
Passenger Servies						
Home to School Transport	ESCC	Fixed	£45 - £120	£46.50 - £124	3.33%	Average cost of a seat per coach/bus
Library Service						
Adult books overdue charges (per item/day)	ESCC	Fixed	£0.17	£0.20	20.00%	In line with other authorities.
Trading Standards						
Stamping fees	Govt	Fixed	£8 - £151	£8 - £151	0.00%	
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Explosive Charges	Govt	Fixed	£83 - £500	£83 - £500	0.00%	
Poison Charges	Govt	Fixed	£9 - £35	£9 - £35	0.00%	

CSD - fees & charges	Fee set by	Fixed/Variable	Current Charge 2014/15	Proposed Charge 2015/16	Increase / Decrease (%)	Explanation
Early Years	HoS					More than a year since fees were raised and 3% rounded up better than 2% and also helped bring all the nurseries in line with each other. This will add an average of 12p per hour to the charge for each child. The total increase will generate an additional £3k across all nurseries.
Maplehurst Nursery Fees		Variable per age-now TTO	Various	Various	3.00%	
Rainbows Nursery Fees		Variable per age	Various	Various	3.00%	
Cygnets Nursery Fees		Variable per age	Various	Various	3.00%	
Hailsham Surestart Nursery Fees		Variable per age-gone over to sessional care term time only	Various	Various	3.00%	
Music Service	HoS					Rounding to nearest £100
Music Service General		Fixed - Rates	£3,200.00	£3,300.00	3.00%	

ASC - fees & charges	Fee set by	Fixed/Variable	Current Charge 2014/15	Proposed Charge 2015/16	Increase / Decrease (%)	Explanation
Deferred Payments Agreements	ASC DMT					New charging permission arising from the Care Act 2014. No budget has been included as number of new DPA is unknown at this stage.
Set up charge		Fixed	n/a - NEW	£1,067.00	n/a - NEW	
Annual Fee		Fixed	n/a - NEW	£382.00	n/a - NEW	
Redemption Fee		Fixed	n/a - NEW	£263.00	n/a - NEW	
(NB: these proposed charges are currently estimates and will be subject to EQIA and consultation)						
LD Community Support Services	ASC DMT					Proposed new charge arising from service review. No income has been included at this stage as dependent on specific client financial assessment.
Client contribution for LD community support services		Fixed	n/a - NEW	£18.30 ph	n/a - NEW	
(NB: this proposed charge is an estimate and will be subject to EQIA and consultation)						